



CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)  
INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)  
CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)

## **Legal Aid Application Form for Football Clubs as from 1 February 2023**

Legal aid may be granted pursuant to the Guidelines on Legal Aid before the Court of Arbitration for Sport ([www.tas-cas.org](http://www.tas-cas.org)).

It is important that the Applicant thoroughly review these Guidelines before completing this Form.

Legal aid may be exceptionally granted to any football club affiliated to a member association of FIFA and belonging to the club category IV of the FIFA table on the categorization of clubs for training compensation. The applicant club shall demonstrate with written evidence that it belongs to the club category IV at the time the request for legal aid is filed and that its financial situation does not allow it to cover any arbitration costs, i.e. that the obligation to cover such costs would affect its ability to punctually fulfil its payment obligations towards employees or social/tax authorities.

Legal aid may be granted only in disputes between clubs or between clubs and federations exclusively.

Legal aid will be denied if it is obvious that CAS has no jurisdiction or the Applicant's claim or grounds of defence are frivolous or vexatious. Other grounds for denying certain aspects of legal aid are set out in the Guidelines, including the Applicant not taking all necessary steps to reduce costs, including requesting a Sole Arbitrator.

The Applicant must supply all supporting information and documents required to evidence the Applicant's financial situation and update such information and documents if the Applicant's financial situation changes.

All information and documents provided will be treated as confidential.

### **USE THIS FORM TO APPLY**

For help to fill out this form:

- speak to your lawyer, or
- contact the CAS Court Office:  
Palais de Beaulieu  
Avenue Bergières 10,  
CH- 1004 Lausanne, Switzerland  
Tel: (41 21) 613 50 00  
Fax: (41 21) 613 50 01  
Email: [procedures@tas-cas.org](mailto:procedures@tas-cas.org)



## INSTRUCTIONS

### FILLING IN THIS FORM

- Please use black or blue pen
- Print in BLOCK LETTERS
- Mark boxes like this  with a ✓ or ✗
- Complete in your local currency or Swiss Francs (CHF) and clearly indicate the currency

## SUPPORTING INFORMATION

### 1 Do you have a legal representative assisting you in this CAS procedure?

No  Yes

First name: .....

Last name: .....

Address: .....

.....

Country: .....

Phone number: .....

Email: .....

### 2 Name of the Club .....

### 3 Contact details of the Club

No. \_\_\_\_\_ Street \_\_\_\_\_

Suburb/City \_\_\_\_\_

Country \_\_\_\_\_ Postcode \_\_\_\_\_

Contact Person (name) \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail address \_\_\_\_\_



4 Do you confirm that the Club belongs to Category IV of the FIFA table on the categorization of clubs for training compensation? (Please note that Clubs outside of category IV are **NOT** eligible for Legal Aid)

No

Yes  (please provide evidence)

5 Do you confirm that the Club is not undergoing any kind of insolvency proceedings (bankruptcy, judicial administration, judicial debt restructuring, etc.) (Please note that Clubs under any kind of insolvency proceedings are **NOT** eligible for Legal Aid)

No

Yes

6 Do you confirm that this is the first time in the current calendar year that Club applies for Legal Aid? (Please note that Legal aid may be granted to the same football club for not more than one CAS arbitration procedure per calendar year)

No

Yes

7 In which currency you have completed this form?

## Revenues

8 Please indicate the yearly revenues of the Club

	Amount
Ticketing	
Sponsors	
Media rights	
Payments from National / International Associations	



Government benefits	
Receivables from other clubs (e.g. resulting from transfer of players, training compensation, solidarity mechanism, etc)	
Income generated by the fanbase (e.g. sale of products on club's e-commerce, memberships, etc)	
Others (specify)	

**Please provide evidence of the amounts specified above**

## Expenses

### 9 Please indicate the yearly expenses of the Club

	Amount
Salaries of employees	
Tax obligations	
Social obligations	
Loan repayments	
Maintenance and utility costs (e.g. water, electricity, gas, etc.)	
Amounts due to other clubs (e.g. resulting from transfer of players, training compensation, solidarity mechanism, etc)	



CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)  
INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)  
CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)

Others (specify)	

**Please provide evidence of the amounts specified above**

## Assets

### 10 Please indicate the assets of the Club

Real Estate properties (stadium, buildings, lands...etc.):

Description	Market Value	Money owing

Bank accounts:

Bank or investment account name	Country	Account number	Current balance
1.			
2.			



3.			
4.			
<b>Cash</b>			

Does the Club own any items of market value e.g. shares, stock, debentures or bonds?

Description	Market Value	Money owing

**Please provide evidence of the assets specified above**

## **Mandatory documents**

### **11 Please submit a copy of the following documents:**

- Document issued by the relevant Federation which confirms that the Club belongs to Category IV of the FIFA table on the categorization of clubs for training compensation
- Statement of a Club confirming that it is not under judicial administration
- Bank statements
- Most recent Financial statements, including balance sheet, income statement and cash flow statement
- Tax declaration(s) of the Club

**Please note that the Athlete's Commission reserves the right to request additional documents and/or information if it deems it necessary**



**12 Do you agree to the CAS Court Office checking the details of the given information?**

**Consent**

This consent will be used for the sole purpose of authorising the paying Government authority to provide information to the CAS Court Office to assess your eligibility for CAS Legal Aid.

I authorise ..... (complete name of Government authority) to electronically provide a statement of information to the CAS Court Office to assist in the assessment of my entitlement for CAS Legal Aid.

- I understand that the information provided by ..... (Government authority) may include, where relevant, current or historical details of payments received, dependents, any tax or other deductions, income, assets and confirmation of my current address.
- I understand that this authority, once signed, is effective only for the period I am a recipient of CAS Legal Aid.
- I understand that this authority, which is ongoing, can be revoked at any time by giving notice to the CAS Court Office.
- I understand that I will be able to obtain a written copy of the statements at any time from the CAS Court Office.

Complete details of your Government benefit or pension, including reference numbers.

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date            /    /

No

Yes  Complete consent below



**ASSISTANCE REQUIRED FROM ICAS** (The Applicant is advised that legal aid for Clubs is limited to assistance for CAS arbitration costs)

**13 The Applicant is a:**

**claimant/appellant**

**respondent**

Name of the opposing party(ies) \_\_\_\_\_

\_\_\_\_\_

Brief summary of the facts of the case and what is at stake in the procedure

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S DECLARATION**

**14 Declaration**

I declare that all the information I have given is true and correct.

I understand that it is an offence to make a false or misleading oral or written statement in relation to this application.

Your signature





CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)  
INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)  
CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)

Date

**15 Where do I send this form?**

You can deliver the form and its exhibits by post or email to the **CAS Court Office**:

**Court of Arbitration for Sport  
Palais de Beaulieu  
Avenue Bergières 10  
CH-1004 Lausanne, Switzerland**

Email: [procedures@tas-cas.org](mailto:procedures@tas-cas.org)



You must make sure that you have completed the form and attach all relevant documents



CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)  
INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)  
CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)

### ADDITIONAL INFORMATION

Use this page if you would like to provide additional information in relation to any of the questions in this form.

Question number	Additional information



CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)  
INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)  
CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)

**DOCUMENTS ATTACHED**

Use this page to number and list your attachments.

Number	Name of document



CONSEIL INTERNATIONAL DE L'ARBITRAGE  
EN MATIÈRE DE SPORT (CIAS)

INTERNATIONAL COUNCIL OF ARBITRATION  
FOR SPORT (ICAS)

CONSEJO INTERNACIONAL DE ARBITRAJE  
DEL DEPORTE (CIAD)