

SULTAN MOHAMMAD ALSAMEL

Chief legal officer at Saudi Credit Bureau



Riyadh, Saudi Arabia
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Nationality: Saudi
Date of birth: 20 - June - 1980
Marital Status: Married

Professional summary

Experienced legal professional with 13 years of experience in multiple legal domains such as criminal law, commercial law, Administrative law, Civil Law, labor law, sports law, and Arbitration.

Areas of Expertise

- Legal Management
- Strategic Management
- Legal Development
- Planning & Control

Education

2013

University of New Haven (2013), West Haven, CT, USA

- Master's Degree in Science, Criminal Justice with a GPA of (3.95 out of 4.0)
- Diploma in Public Administration

2003

King Saud University (KSU), Riyadh, KSA

- Bachelor's Degree in Law

Work

EXPERIENCE & ACHIEVEMENTS

2016 - Present

Saudi Credit Bureau (SIMAH)

Chief legal officer

- Ensures that the legal and dispute function's strategy and related strategic plans are developed, implemented and are aligned with the vision and mission of SIMAH.
- Develops and oversees the implementation of legal and dispute function's policies, procedures and controls covering all areas of Legal and dispute activities.
- Leads and directs the provision of sound legal advice and recommendations to the SIMAH's management team regarding all activities of SIMAH.
- Ensures provision of legal advice on all national and international agreements, contracts and business relationships in order to protect SIMAH against any legal exposure and minimize liability.
- Study, all legal cases, and prepare legal pleadings as a response to all lawsuits raised against SIMAH, by following Credit information law, and its implementing regulations.
- Advise and represent SIMAH in all courts in KSA, oversees the management of various litigation and dispute settlement activities and lead legal negotiations in order ensure that all legal rights are protected.
- Manages the effective achievement of Legal and dispute objectives through the leadership of the function - setting individual objectives, recruiting qualified staff, managing performance, developing and motivating.
- Ensures that all reports required from Top management are prepared timely and accurately and meet company and function's requirements, policies and standards.

Work EXPERIENCE & ACHIEVEMENTS

2013 - 2016
Saudi Credit Bureau
(SIMAH)

Legal Advisor

- Ensures effective reviewing of all contracts, agreements and any other public document of SIMAH with a view to assess risk, preventing legal exposure and assess their compliance with set legal requirements and policies
- Reviews all disputes escalated from Customer Service.

2005 - 2013
Ministry of Interior
Legal Affairs &
International
Cooperation
Department

Legal Researcher

- Study all types of lawsuits in details and provide legal recommendations for the Ministry.
- A member at the Legal Competent Committees and prepare the requirements related.
- Participate at spreading legal culture in the Saudi community and show the rights and duties for each individual.
- Prepare the legal pleading as responses to all cases and reports against the Ministry of Interior.

2003 - 2005
King Abdulaziz
City for Science &
Technology

Legal Research

- Review all contracts and ensure that all contracts are compiled with regulations.

Certified Arbitrator at Saudi Sport arbitration Center

2017 - Present

- Practice of Appeal arbitration
- Practice of Ordinary arbitration
- Practice of football dispute

Certified Arbitrator at Makkah Center for Commercial Arbitration.

1/12/2022 - Present

Certified Arbitrator at TAS/CAS Tribunal Arbitral Du Sport / Court of Arbitration for Sport.

1/12/2022 - Present

Certified Arbitrator at National Sports Arbitration Tribunal in Kuwait .

1/1/2023 - present

Extracurricular activities / training courses

- Arbitration
- Legal causation of arbitration awards.
- Certificate at formal letter and offers editing with grade (Excellent) from Imam
- Legal consultant
- Certified Compliance Officer Certificate
- Drafting contract.
- Pleading lawsuits Art
- Governance of the Board of directors
- Secretariat of the Board of Directors
- International Law
- The International Computer Driving License Certificate
- Compliance certificate
- Certificate of leadership and communication
- Certified trainer

Skills

- Excellent experience with Microsoft Office (Excel, Word, Power Point)
 - Fluent in both English (IELTS 6.0) and Arabic
 - Team Player and Able to cope with the behavioral requirements of the job.
 - Able to work under pressure.
 - Socializing, and excellent communication skills and good relationship with people.
 - Creativeness and Development.
 - Strong Problem solving skills
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